



Confidentiality Policy

Any information regarding your child or your family, given to us either verbally or in writing, will be treated as confidential.

Parents will have access to their own child's records but not to others. All documentation relating to your child is stored securely online using the Baby's Days system, which is not accessible to any other party.

However the manager will divulge confidential information to Social Services and to Ofsted if we have any concerns that your child is being abused. Please see my Child Protection Policy.

This is the basis of a professional and trustful relationship to enable your child to thrive in our care.

Last reviewed: 07/09/2019

Next review: 07/09/2020